



Morwenstow Parish Council

Draft Minutes of the Monthly Parish Council Meeting

Held on Wednesday 16th November 2022 at the Community Centre at 7:45pm (due to an over-run on the M.U.G.A. meeting).

1.	Attended by: Cllrs. J Hobbs (Chair), J Phipps (Vice-Chair), N Steer, G Worden, J Payne, C. Myers, K. Boundy and the Clerk – S Rosser.
2.	Apologies received by: Cllrs. K Jones, R Savage & S Tilbey.
3.	The previously circulated minutes of the Monthly Parish Council meeting held on 19 th October 2022 were approved and signed by the Chairman.
4.	Matters arising from the minutes and updates: all addressed below – for information only .
5.	Disclosures: To receive declarations of interests from Members relating to items on the agenda in accordance with Morwenstow Parish Council's Code of Conduct. NONE RECEIVED.
6.	Dispensations: To consider requests from Members for dispensations. NONE RECEIVED.
7.	Public Participation: No public were present.
8.	To receive a report from our Cornwall Councillor: Shorne Tilbey. C.Cllr. Tilbey was not in attendance.
9.	<p>Parish Maintenance and Matters for discussion:</p> <ul style="list-style-type: none"> a) Parish hedges – Hamlets to have a notice to remind hedge owners of responsibilities. Cllr. Phipps to signpost the public if required. b) To note completed tree log – checked and signed by the Clerk, no issues. c) To note completed playpark log – Cllr. Savage not in attendance. d) To note completed overall grounds log – log not present but no defects reported, previous repair carried out. e) Town & Village Greens - discovered HM Land Registry have a target set that it must all be registered by 2025. Cllr. Savage has explained the position to David Savage, David is still happy to maintain the land as previous. Morwenstow Parish Council are grateful for this. f) Review of Hamlets – Cllr. Phipps, as Editor feels that the current system is working okay. Cllr. Boundy is 'topping up' any notice boards if running low. Only around 50 of the 80 copies printed are utilised at present. Suggestion to spread the word at the Senior Citizens Party. Cllr. Boundy requested that the Clerk ascertain the cost of dropping down to 60 copies being printed. Cllr. Boundy to speak to The Bush Inn and Cllr. Hobbs to Furze Stores, to see if the proprietors are happy to have 10 copies in each. Resolved to continue as is for the next six months and to resurrect a feature of 'Matters of Interest'. g) Update on the Arbour – delivered as previously reported. Concrete pad to be laid, Cllr. Steer to help Cllrs. Savage & Hobbs. h) Discuss condition of maps – Cllr. Worden reported the maps that are in the office/History Society room are in a poor state of repair. Concerns had been raised about the prospect of the maps being lost if action is not taken. Cllr. Hobbs explained that the maps are actually owned by the Parochial Church Council and not the Parish Council. The maps are now stored here after having been water damaged in two different previous locations. There is a full set of copies in existence and a CD-ROM of the data. Cllr. Hobbs had looked into the process, an appraisal would need to take place initially and could cost approx. £250, restoration work could be thousands. We aren't sure what funding would be available for this. Resolved for Cllr. Worden to further his research and bring it back to the January meeting. i) Freeman/woman of the Parish update – nominees have been invited, taking place at approximately 3pm at the Senior Citizens Meal. The head of Cornwall Council – Linda Taylor will be present. All Councillors to attend and help if possible. j) To agree amount for purchase of the Christmas Tree – Resolved to spend a similar figure to last year – that was £79.00. Lighting to be the same as usual – suggestion to ask the 'oldest & youngest' parishioners at the Senior Citizens Party to switch the lights on. k) King Charles III Coronation – Saturday 6th May 2023. – Discussion took place on how to celebrate this event if in any way at all. Morwenstow Parish Council resolved to mark the occasion in some way. A beacon has been suggested again at Beacon Down, Cllr. Hobbs to check if the owner is happy for this to happen again. The suggestion was made to wait to see what other ideas come forward from within groups in the Parish, then to form a working party to all help collectively with one larger event. Cllr. Hobbs to make working party arrangements. It was noted that there are between 20-25 Jubilee Mugs left – these will go to the Senior Citizens Party.
10.	To discuss and set the precept budget for 2023/24. Consideration was made for setting the precept budget at £20,000 this year. This is an increase of £762.00 on last year, to account for general rises in costs. This would be a 3.49% increase on a

	<p><i>Band ,D equating to £1.88 per household taking it to £55.67 from £53.79. As there are two more Band D properties than there were last year – this keeps the cost of the rise slightly lower. Resolved to set the precept at £20,000, proposed by Cllr. J Phipps & seconded by Cllr. C Myers.</i></p>
11.	<p>Report of the Bude Area Community Network Meeting and proposed area review – feedback necessary. Cllr. J Phipps gave an overview: <i>Cornwall Council are lowering the number of networks – this means larger network areas. Although we are being asked for feedback – it is going to happen anyway. We can only really try to best that we can of the situation. Suggestion had been made that it may be possible to have some remote, and some in person meetings. The recent Teams meeting to discuss the proposals was poorly attended by only 3 parishes out of the 11 in the existing network; with one sending apologies due to their monthly meeting clashing. More funding is supposedly available but terms of reference for the new networks are not yet available. Morwenstow Parish Council feedback to Cornwall Council: We welcome the opportunity to support another larger rural area, rather than competing against a Town as we have found in the past.</i></p>
12.	<p>Review of Portfolio roles for Councillors. Resolved for all roles to remain the same other than replacing Cllr. R Savage from Police Liaison with Cllr. C Myers. Details to be published in the Hamlets.</p>
13.	<p>Report of the prior MUGA meeting from the Chair. <i>Attended by Cllrs. and three different members of the Public this time. A positive meeting, a re-cap was given of where things are at. A new suggestion had been made by Morwenstow Football Club to include their existing training pitch area within the MUGA perimeter. This was felt to be an idea that could evolve. A steering group was set up. The next meeting will be on Tuesday 10th January 2023 at 7pm in the Committee Room – ALL WELCOME.</i></p>
14.	<p>Discuss Auditor appointments for:</p> <ul style="list-style-type: none"> • Internal Audit – still awaiting costs - expectation around the £100 mark again. • Playpark Equipment £92.50 + VAT. Resolved to use the same appointments as 2022 and to liaise with Cllr. R Savage to ensure that all points previously highlighted have been addressed before April 2023.
15.	<p>Review of Policies: Grants, Pre-App Protocol, Safeguarding and the Transparency Code. <i>Noted that the address for the form has been changed on the grant form by the Clerk. Safeguarding – no names were listed, proposed to add Clerk followed by Chairman, then Cllr. Myers. Reminder to all to be aware of situations and to protect themselves. No other changes were made – all policies accepted as reviewed.</i></p>
16.	<p>Training available to Councillors: No requests were received.</p>
17.	<p>Funding requests:</p> <ul style="list-style-type: none"> • Senior Citizens Meal – request for £250, request accepted and approved. • Morwenstow Methodist Church - £125, Woodford Methodist Church - £125 & Morwenstow Church - £250 – all amounts allocated and approved as in previous years. • Rural transport meeting in Holsworthy – request for £500 per year for 3 years. <i>Debate on this matter took place, uncertain about cross border policies. Response had been received from Kilkhampton Parish Council with their thoughts on the matter. They await a further request from the Rural Transport Group as they as a Parish have a ‘No donation’ policy. Clerk to speak to the Bude-Stratton Town Council Clerk to see how they are tackling this request. Aware that other ‘Devon’ Parishes have been contributing to this scheme for some time. With three Councillors sending apologies for this meeting, it was felt that there was not enough input to make a decision at this time. Information to be published in the Hamlets to make sure everyone is aware that this service is available.</i>
18.	<p>* Landscape Character Assessment Invitation: date now passed 11th November * NALC – various. Newsletter, Events, Chief Executive Bulletin, Utility Aid * CALC – various. Safeguarding Briefing (22/11/22 – 10am-12noon), Membership renewal form, 2022-23 Pay Agreement, Boundary Commission Consultation, CiLCA 2023 and Code of Conduct Training (17/11/2022) * Parishioner email – Woodford Broadband update, more than enough vouchers have been submitted. The progress relies upon a legal entity such as a CIC (Community Interest Company) being formed to take the responsibility should too many people not use their voucher entitlement. It seems unlikely that this would happen as the number of vouchers need to cover the cost is £28,500. The total vouchers amounted to £71,500. * Parishioner email – Freeman/Freewoman further information – <i>certificates received from Alan Rowland.</i> * Grant application form from Woodford Methodist Church – <i>dealt with above</i> * Cornwall Council; Bude Area Community Network Panel Extraordinary meeting agenda, Highway scheme reminder, Town & Parish Council Bulletin, casework system live, planning system support, Precept documentation and various updates. * Rural Service Network x1 * St. Marks response re car parking facilities – <i>email response read out to Councillors. Suggestion was made to contact PC Nick Jessop to see if an officer could attend a drop off/pick up time to make parents aware of the parking issues.</i> * Peninsula Transport Business Plan * Pearl Exchange Invitation –in partnership with Seventh Wave Gallery. 24th November 5pm – 8pm – Cllr. G Worden to attend * Let Cornwall Decide – response * The National Trust – Rowen Mackenzie, update on Duckpool toilets -thinking ahead to next year and checking how things went this year. National Trust would like to open longer next year and are seeing if they can find any budget to help. Rowen was very pleased with the state of the toilets – thanks go to Roy Francis. The toilets are now closed for this year. * Grant application form from Morwenstow Community Centre for the Senior Citizens Lunch</p>

	<p>* Volunteer Cornwall Newsletter</p> <p>* Kilkhampton Parish Council – Holsworthy Rural Transport response</p> <p>* South West Coast Path – November edition.</p>
19.	<p>Finances & Admin:</p> <p>a) To confirm accounts spreadsheet with bank statements and agree payments due. All payments were agreed and the spreadsheets confirmed. <i>The following invoices were paid: Aquis – Broadband for November - £30.00; TEEC Limited – Website charges for year - £151.19; Redsmart – supply of laptop/windows 11 - £599.99; Martin Group Services – laptop data transfer and memory stick - £82.98; Cornwall ALC Limited – Cllr. C Myers training session - £36.00; Cornwall Council – DBS Checks for Cllrs. R Savage and J Payne - £62.40. Invoices were checked by Cllr. J Hobbs, cheques were signed by Cllrs. J Phipps & K Boundy. The spreadsheets and bank statement were checked and signed by Cllrs. C Myers and J Payne.</i></p> <p>b) Change of address for the Clerk and addition of Clerk as signatory (for authorised task purposes only) Resolved to implement this change – forms to be completed at the January 2023 meeting.</p>
20.	<p>Planning:</p> <p>Applications received for consultation by members to agree a consultee response to be submitted to Cornwall Council:</p> <p>P1 Any planning application received from Cornwall Council prior to the meeting.</p> <p>PA22/09924 Provision of extension to south elevation of existing stables / store to provide additional storage area, insertion of three rooflights in south facing roof plane and insertion of window in north elevation of building (all previously carried out without consent) Land At Crosslands Shop Morwenstow Bude Cornwall EX23 9PE.</p> <p>MPC Comments: (Provisional comment – Chairman to speak with the Planning Officer for further advice before submission.) <i>Morwenstow Parish Council wish to express concern and bring to the planning officers’ attention that this is the second retrospective planning application for this building in two years. There are concerns over development in the open countryside, that could become development at a later date. The Council would sooner see a full planning application in open countryside than this form of creeping development.</i></p> <p>For information only:</p> <p>Cornwall Council Decision Approved/Withdrawn:</p> <p>PA22/08424 APPROVED</p> <p>Applicant:- Mr And Mrs P Stubbs</p> <p>Location:- North Hackmarsh Road From Woolley To Gooseham Morwenstow Bude Cornwall EX23 9PR</p> <p>Proposal Siting of a shepherds hut for holiday accommodation purposes, previously carried out without consent</p> <p>08/11/2022 PA22/07130 APPROVED</p> <p>Applicant:- Mr M Jenkin</p> <p>Location:- Land NW Of Lower Woodford Woodford Bude Cornwall EX23 9JB</p> <p>Proposal Proposed re-design of proposed dwelling (approved under PA16/07677)</p>
21.	Date of next monthly meeting – Wednesday 18 th January 2023.

The Chairman closed the meeting at 2155 with there being no further business.